

MINUTES OF THE 2023 ANNUAL GENERAL MEETING

Meeting Date:	April 19, 2023	Time & Location:	10:00 am to 11:00 am Kerby Centre Lecture Room + online
STATUS OF MINUTES	DRAFT, until approved at the next AGM in 2024		
Attended:			
Board members - all present: <i>Richard Parker (President); Kenneth Lin (Treasurer); Jacquelyn Poetker (Secretary) - online; Russel Altman; Deborah Durda; Hank Heerema (Director Emeritus); Peter Molzan; Gord Nott; Tara Weber - online; Marianne Rogerson</i> Management: <i>Larry Mathieson, President & CEO</i> Administration – AGM coordinators: <i>Chad Geiger (Sr. Mgr. Facilities); Danielle Murphy (Director Fund Development & Marketing); Yvette Coelho (Recording Secretary)</i> Staff: 4 nos.		Members in Good Standing (27 nos): Angela Korzitzki; Cathy Chung; Chris Hylton; Danielle Lam; Debra Molzan; Douglas Pederson; Edward McCulloch; Elspeth Crawford; Gail Lai; Glade Benjamin; Hasna Jamal; Iris Swetitch; Jenna Naylor; Lorraine Velasco; Margaret Ellis; Midge Laporte; Norbert Okoroegbe; Outi McEachern; Richard Montpellier; Riky Goebel; Roselyn Elford; Sadie McKinnon; Sanna Dhahir; Shirley Parker; Susan Gannon; Val Hilario; Wendy Thomas Guests: Cynthia Krehbiel	

Documents: Posted on website and distributed in person	
1.	Agenda
2.	Draft Minutes of the previous Annual General Meeting on April 12, 2022
3.	Unison Annual Report 2022
4.	Draft Audited Financial Report Yr. Ending December 31, 2022
5.	List of members of the Kerby Assembly recommended for appointment or re-appointment to the Board of Directors

	Description
1.	Chair's Welcome Richard Parker, Chair of the Board of Directors, welcomed all the participants to the Annual General Meeting of the Kerby Assembly, celebrating 50 years this year. He greeted the members of the Veiner Centre in Medicine Hat, who were connected via Zoom to view the proceedings. The Chair explained the relationship between the over-arching organization Unison and the different locations we deliver our programs i.e. the Kerby Centre in Calgary, Veiner Centre in Medicine Hat, online, in our associations with other organizations and our official name under the Society's Act, Kerby Assembly.
2.	Housekeeping The Chair informed the attendees that the meeting would be recorded, of the members eligibility to vote and the voting procedure at this AGM.
3.	Land Acknowledgement

	Description
	The Chair made the Land Acknowledgement in keeping with tradition in Canada.
4.	Call to Order: The Chair officially called the meeting to order, and with the Recording Secretary confirming that quorum had been met, he declared the AGM open.
5.	Motion #1: <i>Motion to approve the agenda as presented.</i> Moved by Deborah Durda and carried by 31 members in favour; none opposed.
6.	Chair's address <p>Celebrating 50 years in 2023, the Chair looked back at the history of the Kerby Centre from before its doors were opened in 1973.</p> <p>Highlights</p> <ul style="list-style-type: none"> • Kerby Centre started with the creation of a Seniors Citizens Central Council for Calgary. • A study by the School of Social Welfare at the University led to a recommendation to create a multi-purpose seniors centre serving all seniors of Calgary. • The Government of Alberta gave the Council use of this Kerby Memorial building to open a centre for seniors, and the Kerby Centre opened its doors on January 1st, 1973. • Patricia Allen, a strong advocate for seniors and key member of the SCCC, adopted the phrase 'nothing about us without us. She became CEO and dedicated 35 years of her life to the Kerby Centre. • The boardroom at the Kerby Centre has been renamed after her in recognition of her service to the Centre. • Over the last 50 years, Kerby Centre has provided a wide range of services from housing advise, advocacy, a helpline, health information, food services, recreation opportunities to personal counselling. • The Chair spoke of how these services came into being in the history of the Kerby Centre from the 1970's and how they have grown and adapted to challenging times. • Notable services are the income tax clinics, a library for seniors, a Museum of Fashion, the carpentry shop, the Wise Own boutique, the Kerby News, the kitchen and gymnasium renovations, opening of a dining room, the Adult Day Program service, computer classes, the seniors trade fair, a gigantic garage sale, and art show. • A fundraising campaign in the late 1990's led to building of the Shelter, the first of its kind in North America in 1998, purposed specifically for helping elders fleeing abused situations. • The next decade saw the establishment of the Centre of Excellence which undertook a study in gerontology. Patricia Allen retired and was replaced as CEO by Luanne Whitmarsh in 2007. • In the 2010's, programs evolved around meeting the needs of more active seniors with the update of the Wellness Centre, opening of the Fit room, introduction of pickleball, and began to reflect the increasing diversity of Calgary. • Soon after Larry Mathieson joined as CEO in 2020, Kerby Centre had to close its doors because of the COVID 19 pandemic. • Innovative thinking from management and help from volunteers evolved services to meet the needs of seniors with the production and delivery of frozen meals, and delivery of online classes over the web.

	Description
	<ul style="list-style-type: none"> In 2021, Kerby Centre took over running of the Veiner Centre from the City of Medicine Hat, and began delivering programs at Dalhousie Community Association in NW Calgary and Living Spirit in SW Calgary In 2022, the organization adopted Unison as our new umbrella brand name, to reflect the Centres and locations we provide services – Unison at Kerby Centre and Unison at Veiner Centre <p>The Chair reminded the members that ‘nothing about us, without us’ is how Unison will continue to provide services to our members encouraged ideas and suggestions from them.</p> <p>He noted that Veiner Centre would celebrate 50 years in 2024.</p> <p>The Chair invited Larry Mathieson, President & CEO to give his address.</p>
7.	<p>Larry Mathieson, President & CEO’s Address:</p> <p>The President & CEO thanked the Chair and expressed his excitement to being at his first live AGM at the Kerby Assembly since he started working with Kerby.</p> <p>Larry spoke of the biggest change to the organization with its new brand name Unison and new logo that represented the community – a community of volunteers, donors, members, the team, staff and Board, reflecting what we do, making a difference for older adults.</p> <p>Highlights</p> <ul style="list-style-type: none"> 2022 was a very successful year at the Veiner and Strathcona Centres in Medicine Hat. It was a great year for fundraising, netting \$80,000 from the Charity Golf Tournament, \$160,000 from the Christmas campaign, and we received the largest legacy gift from the Drew Wallace estate that the Society had ever received. With a federal grant, Kerby Centre commissioned a film with the Kelly Brothers that profiled how people pivoted and persevered through COVID 19, featuring our volunteers and clients. We had massive success at the Seniors Expo, beating all previous records in attendance, revenue and presenters. There will be another Expo on April 29, which will likely also beat all previous records. The Spring campaign this year will support the Wellness connection centre and seniors’ supports programs. COVID was great as a birthplace for innovative programs, almost by accident delivering frozen meals out of necessity which started and grew the Food rescue and food delivery program. Wellness Centre previously focused on foot care, is now doing grief a counselling program. <p>Larry thanked everyone for coming to the AGM.</p>
	Motion or Decision, Discussion or Presentations
8.	<p>Motion #2:</p> <p><i>Motion to accept the minutes of the previous Annual General Meeting Apr 12 2022, as presented.</i></p> <p>Moved by Russel Altman and carried by 30 members in favour; none opposed.</p>
9.	<p>Motion #3:</p> <p><i>Motion to accept the Unison Annual Report of 2022 as presented.</i></p> <p>Moved by Peter Molzan, seconded by Roselyn Elford and carried by 32 members in favour; none opposed.</p>
10.	Presentation of 2022 Financial Report by Kenneth Lin, Treasurer of the Board

	Description
	<p>The Chair welcomed Ken Lin to present the highlights of the Financial Report for 2022</p> <p>Highlights</p> <ul style="list-style-type: none"> • 2022 was a tremendous year due to generous supporters and donors. • We received a clean audit from Focus LLP for the year 2022. • Net assets at the year-end December 31 2022 stood at \$8.25 million. • We received some significant gifts, in particular a legacy from long a standing supporter, which will help Unison fulfill its mission for years to come. <p>Ken answered questions from members about how the organization will continue to have sufficient funding to deliver services for many years to come; the transfer of unrestricted funds to capital reserve funds for future use for the Shelter; delivering programs and services in more locations in Alberta and partnering with other organizations to increase and spread our reach.</p>
11.	<p>Motion #4:</p> <p><i>Motion to accept the Financial Statement and Auditor's report for the last fiscal year ending December 2022, as presented by Ken Lin.</i></p> <p>Moved by Peter Molzan and carried by 31 members in favour; none opposed.</p>
12.	<p>Motion #5:</p> <p>The Treasurer recommended the appointment of Infocus LLP as the auditors for Kerby Centre for the year 2023.</p> <p><i>Motion to approve the appointment of InFocus LLP as auditors for Unison for the year 2023.</i></p> <p>Moved by Deborah Durda and carried by 31 members in favour; none opposed.</p>
13.	<p>Introduction of Director Emeritus</p> <p>The Chair introduced the new position of Director Emeritus to the Board.</p> <p>As of March 15 2023, under the provision of Section 5.1 of the Bylaws Hank Heerema was conferred the title Director Emeritus.</p> <p>The Chair went on to speak about Hank's long tenure of service to the Board, clocking in 27000 hours of volunteering to the Kerby Centre. Since the early 2000's, Hank held the positions of Treasurer, Vice President, President, Past President and Past Chair. He has also been an Honorary Lifetime member of Kerby Centre since 2008.</p>
14.	<p>Acknowledgement of Retiring Board Members</p> <p>Tara Weber has served on the Board for 8 years since April 2015, in a number of roles including Secretary and Vice President. Tara brought to the Board a wide range of experience in Communications and Media matters.</p> <p>The Chair thanked Tara for her role and her contributions and presented her with a painting.</p>
15.	<p>Motion # 6 Approval of the Appointment of new Board Members</p> <p>The Chair introduced the two members, Jenna Naylor and Gail Lai, who were joining the Board as Directors.</p> <p>Jenna Naylor holds a Master of Health Leadership and Policy in Senior Care. She is currently Research and Innovative Practice Manager at the Brenda Stafford Foundation involved in research regarding older adults and establishing partnerships.</p> <p>Gail Lai is a Lawyer and Chartered Accountant who has served on a number of not-for-profit boards in a variety of roles for 15 years; the last 5 years as Treasurer of Humanities and Practice.</p>

	Description
	<p>Richard thanked both Jenna and Gail for joining the Board, noting they would be great assets and bring tremendous knowledge to the organization.</p> <p><i>The Chair called for the motion to appoint Jenna Naylor and Gail Lai as members of the Board for two-year terms commencing April 2023.</i></p> <p>Moved by Marianne Rogerson and carried by 31 members in favour; none opposed.</p> <p>Richard welcomed Jenna and Gail to the Board of Kerby Assembly.</p>
16.	<p>Motion # 7:</p> <p><i>The Chair called for a motion to accept the re-appointment of existing Board members for 2023-2025 as presented:</i></p> <ol style="list-style-type: none"> 1. Richard Parker 2. Jacquelyn Poetker 3. Peter Molzan 4. Deborah Durda 5. Russ Altman <p>Moved by Hank Heerema and carried by 28 members in favour of the meeting; none opposed.</p> <p>The Chair noted that Kenneth Lin, Gord Nott and Marianne Rogerson continue to serve on the Board for another year.</p>
17.	<p>Q & A: The Chairman opened the session for questions from members</p>
a)	<p>Chris Hylton</p> <p>Chris expressed his appreciation to the Kerby Centre for the improvements in programs and the cafeteria, for hiring a Red Seal chef, who has brought in many positive changes to the Café.</p> <p>Response from the Chair: Richard Parker thanked Mr. Hylton and praised Larry for the team he has assembled, for ramping up or changing programs to make them successful and financially viable. He explained that hiring a qualified chef has allowed us to improve our food services programs and provide catering services to other organizations around the city.</p> <p>And the Veiner Centre kitchen is being used for the Meals on Wheels program.</p>
b)	<p>Member: Do we have an internship program with colleges such as Mount Royal University or University of Calgary?</p> <p>Response from the Chair: At this time, we do not have collaborations with any universities for internships. We do have practicum students in the Shelter and Senior Services programs.</p>
c)	<p>One member enquired about the location of the Shelter.</p> <p>While the Chair gave her the location of the building, he also explained about preserving the confidentiality of its location due to the nature of the work involving older adults.</p>
	<p>Gord Nott, our Board member attending via Zoom from Medicine Hat gave a shout out to Cori Fischer, the Site Director of Veiner Centre and her team for their excellent work over the last year.</p> <p>The Chair thanked Gord Nott and the team in Medicine Hat.</p>
	<p><i>With no more questions from the public, Richard Parker called for a motion for the Annual General Meeting of 2023 to be closed.</i></p> <p><i>Moved by Richard Montpelier, the motion was passed, and the Chair officially closed the AGM of 2023.</i></p>

	Description
	Richard Parker thanked the participants from Medicine Hat and the Zoom session was closed.
	The film Aging, Belonging and the Unison Community was screened for the members attending the AGM.

Certification of Previous Minutes	
Minutes of the Annual General Meeting held on Tuesday April 12, 2022, were approved.	
Scheduling	
Tentative date set for next Annual General Meeting: Wednesday April 17, 2024	

DRAFT